



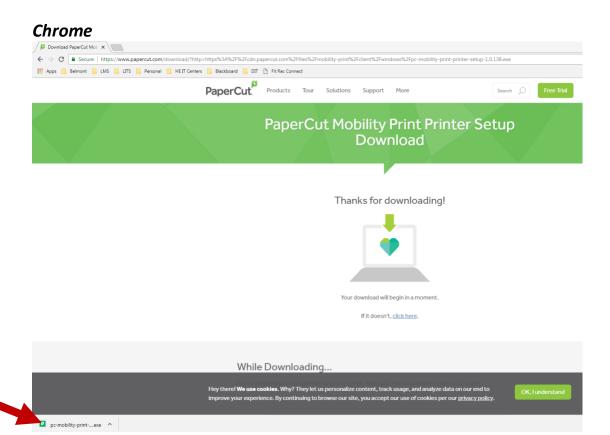


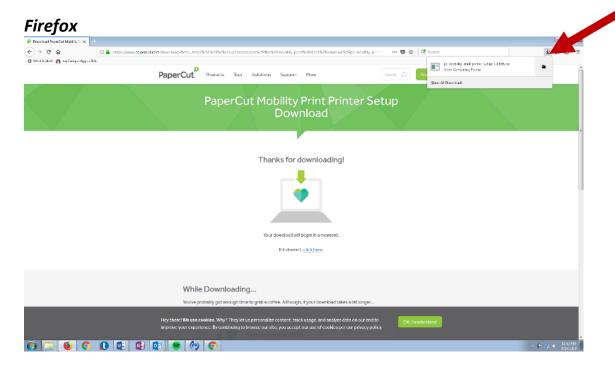
Windows Laptop/Desktop

- 1. Download Mobility Print Printer setup file.
- 2. Complete Mobility Print Printer installation.
- 3. Print a document or screen.
- 4. Pick up printing.

1. Download Mobility Print Printer setup file.

- 1. Open a browser and type in the following URL: bpdriver.belmont.edu
- 2. A .exe file will automatically download to the Downloads folder.





2. Complete Mobility Print Printer Installation

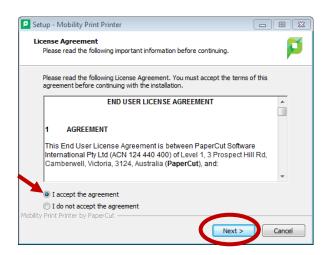
- a. Locate and open the downloaded file (.exe file).
- b. Click **Run** on the pop-up window.



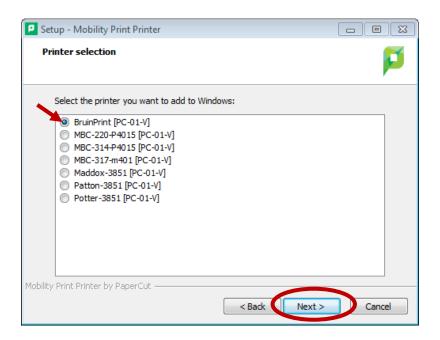
c. Select **English** from the menu and click **OK**.



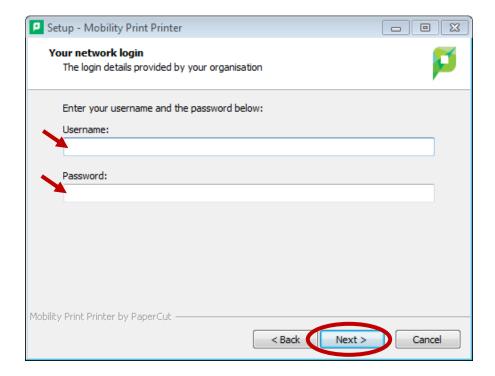
d. Click the I accept the agreement option and click Next.



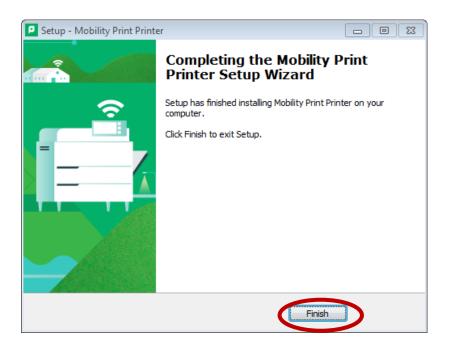
e. Click the BruinPrint option and click Next.



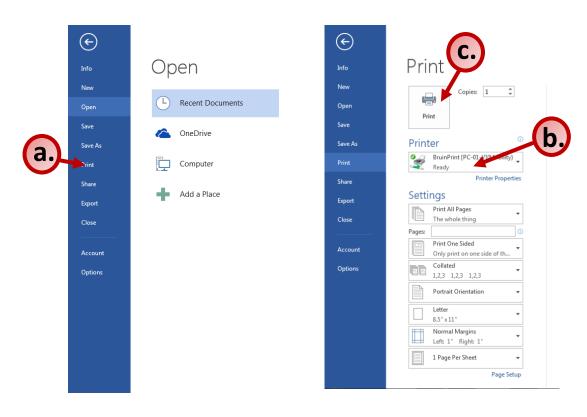
f. Type your BruinPrint username and password. Click Next.



g. Click Finish.



- 3. Print a document (e.g., Word, PowerPoint, page from web browser).
 - a. Choose the print function in the program (e.g., File/Print in Word).
 - b. Select "bruintprint" from **Printer** menu on the pop-up window.
 - c. Click the **Print** button.



4. Pick up printing.

- a. Walk to a BruinPrint station.
- b. Swipe your BUID card in the card reader.
- c. The display screen will list current printings.
- d. Tap the document you want to print.
- e. Tap the **Print** button on the bottom-right corner of the display screen.
- f. Once the document prints, tap the **Log Out** button at the top-right corner of the display screen.



